

Personal Health & Safety of Students

Operating Policy and Procedure

1. Policy

Sage will endeavour to ensure that no student is placed at risk by any of its operational activities. In recognition of these responsibilities, students completing programs do so at their own risk. Sage requires students to identify any health conditions or physical injuries that may impact upon their health, welfare and safety. Sage also encourages all students to minimise each other's risk by not engaging in practices not recommended in their training.

2. Purpose

To ensure all training courses undertaken at Sage are completed with minimal risk in relation to health and safety and are done so at the student's own risk.

To ensure all students are seen to take responsibility of their health and safety when partaking in training courses at Sage.

3. Responsibility

The student and Sage have a shared responsibility for ensuring this policy.

4. Guidelines

Prior to commencing any training course at Sage all applicants must sign their enrolment form acknowledging that they participate in the program at their own risk and are to identify any physical or other conditions that may impact on their health and safety.

5. Procedure

- a. Prior to commencement of training all participants are to read and sign off on the conditions of enrolment agreement, located on the reverse of the enrolment form, acknowledging that they comprehend the agreement and undertake the program at their own risk
- b. Prior to commencement of training all participants are to read and sign off on the student handbook, acknowledging that they comprehend its contents and undertake the program at their own risk
- c. Prior to commencement of training all participants are to read and sign off on the induction questionnaire, acknowledging that they comprehend its contents and have declared all physical or other conditions that may hinder or impact on their health and safety whilst at Sage

6. Authority

Authorised by the General Manager